

Assistant Headteacher

Salary L10 – L14

Start date – September 2023

Purpose of the role:

Mary Elliot Academy is a school for students aged 11-18 years with severe and profound learning difficulties. We are part of Thrive Education Partnership, a specialist multi-academy trust committed to providing the very best outcomes for students with a range of special educational needs.

The Academy is looking for an Assistant Headteacher who is aspirational, enthusiastic, creative, caring and committed to supporting the leadership team in providing an outstanding and inclusive education for young people.

The Assistant Headteacher is expected to undertake all the professional duties of a teacher, under the terms and conditions specified in the Academy Teachers' Pay and Conditions Document and under the reasonable direction of the Headteacher.

In fulfilment of all responsibilities and duties, the Assistant Headteacher must show a commitment to the aims, policies and ethos of the academy, and strive to maintain these through personal conduct and effective relationships with colleagues and Learners.

The Assistant Headteacher, under the direction of the Headteacher, will take a role in:

- Formulating the aims and objectives of the Academy
- Establishing policies for achieving these aims and objectives
- Managing staff and resources effectively
- Monitoring progress towards the achievement of the Academy's aims and objectives

The successful candidate must possess excellent communication and personal skills and be able to build supportive and trusting relationships with students, families and colleagues and be committed to delivering learning to young people with special educational needs in a creative, inspiring and innovative manner. The successful candidate will have a timetabled teaching commitment within the academy.

The Assistant Headteacher may also be required to undertake specific responsibilities as delegated by the Headteacher. Every Senior Leader has a list of specific responsibilities such as curriculum, pupil premium, health and safety, behaviour management, etc.

All specifications and duties of the Assistant Headteacher can be reviewed at any time and amended with consultation with the post holder and under the approval of the Headteacher.

The post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

Application forms and details can be obtained via the web site.

Completed forms should be sent by email to recruitment@mary-elliott.walsall.sch.uk

Closing date for applications – Tuesday 23rd May 2023 at 12:00pm

Interviews will be held – Thursday 25th May 2023

Mary Elliot Academy is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will be subject to all necessary pre-employment checks, including: an enhanced DBS; Prohibition check; Childcare Disqualification (where applicable); qualifications (where applicable); medical fitness; identity and right to work.